



Notification about drop-out

Applicants personal information (* = mandatory)

The form is sent to
Högskolan i Skövde, Antagningen,
Box 408, 54128 Skövde **or** left to
Student Affairs Office, level 2, Hall E

Civic Reg. No. * (yymmdd-xxxx) —	
Given name *	Surname *
Address *	
Postal code *	City *
Telephone-/cellphone	E-mail

Application for drop-out concerning

<input type="checkbox"/> Programme drop-out		
I herewith apply for a drop-out from my studies on the following programme incl. courses in progress	Date for the drop-out	
<input type="checkbox"/> Course drop-out		
I herewith apply for drop-out from the following courses	Credits	Date for the drop-out
1		
2		
3		
4		

Signature of applicant

Date *	Signature of applicant *
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For official use only
<input type="checkbox"/> Avbrott infört i studentregistret (LADOK) fr o m _____ Datum för införande _____ Sign _____

Information

Application for drop-out can only be done during ongoing education and should be applied for prior to the real date of drop-out. Have you not written any date for drop-out in the form the date for incoming is considered as the date for drop-out if the date is not after the last date for education.

A drop-out implies that your name no longer exists on the course lists; address lists etc. as from the date of drop-out. A notification of drop-out is put in LADOK (computer based study register) for every course/ single subject-

course you have started. NOTE! Application for drop-out is considered as a definite standpoint of ending your studies. Retakes etc. cannot be done after the date of drop-out.

The courses/course moments you have passed during your education are not affected of this. If you decide to start the same education again or another university education the credit points you have achieved prior your drop out can eventually be credited for. The university in question will make the decision about the credit.

Confirmation about drop-out will be notified to student

Drop-out from programme – letter and Studentportalen

Drop-out from course – Studentportalen