



The pedagogical award of the University of Skövde¹

1 Introduction

Every other year, in conjunction with the academic ceremony of the University of Skövde (the University), the pedagogical award of the University of Skövde is presented. The award consists of a diploma and a monetary prize. The purpose of the award is to recognize employees who have made outstanding contributions to the pedagogical development of the University's education. The award can be granted to an individual employee or a group of employees. Nominees may have, for example, systematically worked on academic teaching, shared their teaching experiences through various channels, or successfully promoted collegial collaboration. The award can only be given to the same individual or group once.

2 Nomination and decision

All employees at the University can nominate candidates for the award. Additionally, all employees are eligible to be nominated for the prize. An individual who has terminated their employment at the University before the academic ceremony where the award is to be presented may be selected as a recipient provided they were employed at the end of the nomination period. However, they will not receive the monetary prize (see below). An employee or group of employees cannot nominate themselves.

Nominations must be accompanied by a justification text of approximately 250 words, clearly describing why the nominated individual or group should receive the award.

¹ This is a translation of the Swedish version (Högskolan i Skövdes pedagogiska pris, registration number HS 2023/558.) In the event of any discrepancy, the Swedish version of this document shall prevail.

2.1 Nomination and decision-making process

- The nomination period typically opens approximately six months before the academic ceremony. The Dean determines the nomination period.
- Information about the award and the nomination period is published on the University's staff portal – Medarbetarportalen.
- Nominations are submitted to the Dean in a manner deemed appropriate by the Dean.
- The Faculty Board decides on the recipients based on the received nominations. The Faculty Board's decision cannot be appealed.
- Decisions regarding the recipients should be made well in advance of the academic ceremony, usually around two months before the ceremony.

3 Prize money

A prize of 50,000 SEK is paid to a designated cost bearer for the recipient. The prize money is personal to the recipient(s). The funds are allocated by the Vice-Chancellor. The money should be used for pedagogical competence development at the university, such as attending an international conference. The prize money should not cover salary costs. The recipient determines how the funds will be used in consultation with their head of Division. If the funds, wholly or partially, have not been used within two years after the academic ceremony, the remaining amount shall revert to the Vice-Chancellor.

The prize money is not paid out if the recipient has terminated their employment at the University before the prize is awarded. If the recipient terminates their employment without having used the prize money, wholly or partially, the remaining amount shall revert to the vice-Chancellor.

4 Effective date

These instructions were decided upon by the Faculty Board on September 6, 2023, and replace the guidelines for the pedagogical award of the University of Skövde with reference number HS 2020/452.